"SUMGAIT TECHNOLOGIES PARK"

LIMITED LIABILITY COMPANY

Invites to participate in the procedure of identification of qualification for the bidding to be held for the purpose of designing of fire safety system and security system

I.	The procedure of preliminary identification of qualification is applied for determination and assessment of qualification indicators in the initial phase of the **bidding**. - A written appeal (its sample is attached hereto) is required for participation in the procedure of identification of the qualification; - The (signed and sealed) appeal for participation in the procedure of identification of the qualification shall be delivered to electronic mail address of the contact person specified in the advertisement from 09:00 till 18:00 Baku time.
II.	**The suppliers wishing to participate in the procedure of identification of the qualification should submit the below-mentioned documents:** - *Documents certifying a supplier's legal status (a copy of Statutes, Excerpt from State registry and certificate);* - *Requisite details (bank account, legal (registered) address and actual (residential) address);* - *Certificate issued by bank in regard to supplier's financial status for the last year (if a supplier has been functioning for a lesser term, then for the whole period of its functioning);* - *A copy of financial report certified by tax agencies and related to supplier's activity for the last year (a document reflecting information as of the last fiscal period);* - *Certificate confirming lack of overdue obligations regarding taxes and other mandatory payments in the Azerbaijan Republic, as well as non-occurrence of cases of failure in fulfillment of the taxpayer's duties specified by Tax Code of the Azerbaijan Republic for the last year (not taking into consideration the period of suspension of its activity);* - *Licenses regarding permission to perform the envisaged works under subject-matter of the bidding and to implement provision of services;* - *Information regarding similar contracts performed by supplier for the last 5 (five) years (if a supplier has been functioning for a lesser term, then for the whole period of its functioning);* - *Availability of its expertise, experience, technical and financial capacities, labor force, management competence and reliability in relevant area for ensuring implementation of procurement contract;* - *Information about its expertise, experience and labor force, management competence and reliability in relevant area for ensuring implementation of procurement contract (samples are presented in the main conditions package);* - *availability of authority to conclude a procurement contract;* *And other documents required in the main conditions package.* The above-mentioned documents should be delivered to the address specified in the advertisement till 18:00 on January "16", 2024.
III.	**Requirements to the documents submitted for identification of qualification are shown below:** The documents should be delivered in a sealed and signed envelope to the address specified in the advertisement till 18:00 on January "16", 2024. The envelopes submitted later than the above-mentioned time shall be returned without opening.

IV.	**The bidding shall be held for 2 (two) LOTs:** LOT 1: Designing of fire safety system of “STP” LLC and its subsidiary enterprises; LOT 2: **“**STP” Designing of engineering safety system of “STP” LLC and its subsidiary enterprises.
V.	**Address:** “Sumgait Technologies Park” LLC, residential settlement named after H. Z. Taghiyev, Sumgait city (administrative building, Access Control Point - 1, The bidding box)
VI.	**Contact person:** Nigar Zeynalova Telephone number: (+99410) 228-49-05 e-mail: n.zeynalova@stp.az
VII.	**Opening of envelopes:** Date: January “17”, 2024 Time: 10:00 Baku time Location: “Sumgait Technologies Park” LLC, residential settlement named after H. Z. Taghiyev, Sumgait city
VIII.	**Brief description of work:** ***LOT 1 related to designing of fire safety system*** *Analysis of the existing fire safety systems of production and non-production sites, as well as administrative buildings of “STP” LLC and its subsidiary enterprises, identification of explosion and fire hazard category and class, structural and functional fire hazard level, and fire resistance of buildings, preparation of the working design, technical documents, manuals and procedures that will ensure installation of fire safety system in accordance with requirements of the effective legislation and legal and regulatory documents.* ***LOT 2 related to designing of the engineering safety system*** *Analysis of the present engineering safety systems of production and non-production sites, as well as administrative buildings of “STP” LLC and its subsidiary enterprises, preparation of the working design, technical documents, manuals and procedures that will ensure installation of the engineering safety system in accordance with its structural and functional peculiarities and in accordance with requirements of the effective legislation and legal and regulatory documents.*

The Bidding Committee

(On Supplier's official letterhead)

APPEAL FOR PARTICIPATION IN PROCEDURE OF IDENTIFICATION OF QUALIFICATION

City (region): _____ Date: "__" _____ 20__

#_____

To: Procurement team of "Sumgait Technologies Park" Limited Liability Company

We, _____ *(supplier's name)* confirm hereby our intention to participate in the procedure of identification of qualification to be held on "__" _____ 202_ in regard to designing of the fire safety system and the engineering safety system (or one of these two systems) by "Sumgait Technologies Park" LLC (STP).

We confirm hereby that no liquidation or bankruptcy procedure has been conducted in regard to _____ (*supplier's name*) company, its activity hasn't been suspended and there is not any circumstance that would make impossible its participation in the procedure of identification of qualification (competitive procurement) announced by STP.

We give assurances that _____ *(supplier's name)* is not a person that is legally, financially or organizationally dependent on STP.

Contact details for obtaining responses to questions:

- Contact person: _____
- Position of contact person: _____
- Telephone number: _____
- Fax number: _____
- E-mail: _____

_____ _____
(full name of the authorized person) *(signature of the authorized person)*

_____
(position of the authorized person)

Place for seal